



## Litter picking risk assessment template

The information provided is a guide to help you complete a risk assessment for your Planet Protector litter pick. There will be other factors to consider that may impact the extent of each point including weather conditions.

You should guide your litter pick with an overall safety and organisational plan, and below is an example of how this should be laid out. An example COVID related assessment is set out below. However, we recommend that you consult current Government Guidance to ensure your COVID-related risk assessment is appropriate and up to date.

### **CONDUCTING A RISK ASSESSMENT**

Conduct a thorough risk assessment and consider the following: potential hazards encountered during a litter pick, measures and precautions needed to ensure the safety of all participants involved. You may want to think about cancelling and re-scheduling if weather conditions are unfavourable or dangerous.

### **APPOINTING LEADERS**

Ensure there is a clear leader or organiser for the litter pick who acts as the responsible person for the following:

- Assign tasks to participants and potentially appoint sub-team leaders.
- Make sure all participants have the necessary equipment and understand their role in a litter pick.
- Make sure the group and leader have communication means during the litter pick to help with organisation and ensure safety.
- Ensure the overall safety of participants and that risks are continually assessed.

### **PROCEDURES FOR LITTER PICKS ON LAND**

- Provide a clear safety briefing before you start the litter pick.

### **INCIDENT PROCEDURES**

Should any incidents happen, please write a written report and inform Planet Patrol as soon as possible. Complete the near miss and incident report form and send via email ([hello@planetpatrol.co](mailto:hello@planetpatrol.co)). Form found [here](#).



**PLANET PATROL EXAMPLE RISK ASSESSMENT (REMOVE, ADD OR EDIT RISKS WHERE APPROPRIATE)**

**DATE CARRIED OUT:**

**ASSESSMENT CARRIED OUT BY:**

<b>RISK</b>	<b>WHO COULD BE HARMED?</b>	<b>HOW CAN RISK BE CONTROLLED &amp; MANAGED?</b>	<b>WHAT FURTHER ACTION MAY BE REQUIRED?</b>	<b>REVIEW COMMENTS &amp; DATE</b>
Sharp objects	ALL	<ul style="list-style-type: none"><li>• Footwear worn at all times</li><li>• Brief all participants to check areas for hazardous sharp objects and notify team if identified</li><li>• Participants advised to wear gloves when handling waste</li><li>• Provide sharps box</li></ul>		
Adverse weather conditions	ALL	<ul style="list-style-type: none"><li>• Weather forecasts interpreted, and likely conditions assessed</li><li>• Continual dynamic risk assessment required during session</li></ul>		
Sun - heat stroke and sunburn	ALL	<ul style="list-style-type: none"><li>• Brief all participants on danger of prolonged time in the sun and preventative measures.</li><li>• Provide first aid kit.</li></ul>		
Wildlife	ALL	<ul style="list-style-type: none"><li>• Advise participants not to disturb or touch wildlife.</li><li>• Provide first aid kit.</li></ul>		
Road traffic accident	ALL	<ul style="list-style-type: none"><li>• Conduct litter pick away from traffic.</li><li>• Litter pick lead has emergency service contact details.</li></ul>		



COVID	ALL	<ul style="list-style-type: none"><li>• Ensure all participants have confirmed fitness for volunteering (by completing consent form) no more than 24 hours before the event.</li><li>• Ensure you follow all applicable Government guidance for participation in recreational activities including but not limited guidance concerning number of participants, social distancing and protective clothing.</li></ul>		
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